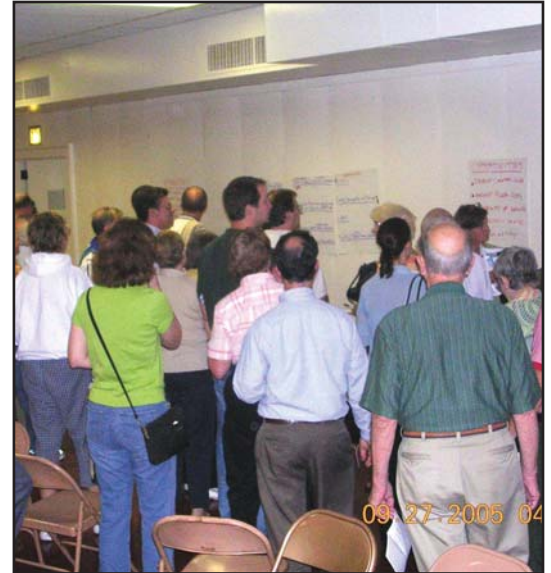


City of Cincinnati

Department of Community Development and Planning



Quarterly Report
Third Quarter
July 1 - September 30, 2005

A Message from the Director....



*Michael L. Cervay, Director
Department of Community Development and Planning*

I am pleased to present the third quarterly report for the Department of Community Development and Planning. This report is intended to convey to readers the progress that is being made in the work program for achieving the quality of life goals that have been set for the Department. The outcome of each activity is designed to make all of Cincinnati's neighborhoods more livable and is in line with the overall goals of the Department to:

- Act as a catalyst for community improvement;
- Be knowledgeable, accountable, and highly motivated in its approach to neighborhood revitalization, and;
- Utilize cutting edge programs and services to empower neighborhoods development.

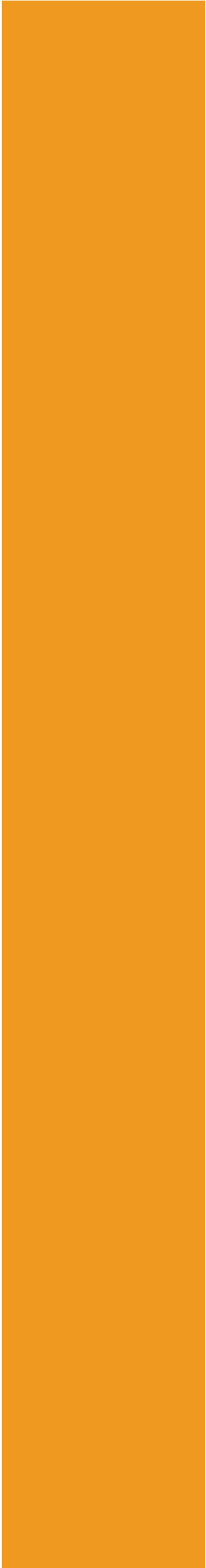
One significant event that helped to make this quarter meaningful involved the Department's partnership with the Greater Cincinnati Occupational Health Center, which administers the Brownfield Job Training Program funded by a grant from the U.S. Environmental Protection Agency (EPA). This Program trains residents of the City of Cincinnati and Hamilton County to work on Brownfield cleanup projects and it assists graduates in finding related employment. The Brownfield Job Training Program graduation was held July 28th and 10 of the 12 graduates have found employment. EPA recognizes Cincinnati as the model Program under this grant.

Other highlight projects include the Cincinnati Ballet Building Expansion, which provided new performance space for the Cincinnati Ballet; the Mt. Washington Comprehensive Plan kick-off meeting; and the Pleasant Ridge NBD Market and Feasibility Study Town Meeting.

I hope that you will gain useful information from our report and look forward to providing you information for subsequent quarters.

Sincerely,

Michael L. Cervay, Director



Mission and Goals

Vision: The Department of Community Development and Planning is a unified high performance team pro-actively engaged in developing Cincinnati's neighborhoods.

Mission: To partner in developing vibrant neighborhoods utilizing cutting edge programs and services in a pro-active focused, customer friendly manner.

Goals:

- 1) We act as a catalyst for neighborhood improvement.
- 2) We are knowledgeable, accountable and highly motivated.
- 3) We utilize cutting-edge programs and services to enable neighborhood development.

Organizational Change and Brief History

The **Department of Community Development and Planning** (the Department) has undergone many organizational and work program changes. In the last 10 years, the Department has seen the following major organizational restructuring:

1995 – Neighborhood Housing and Conservation and Human Services merged to form the Department of Neighborhood Services.

2002 – Neighborhood Services and Economic Development merged to form the Department of Community Development.

2003 – Community Development is assigned functions of City Planning, Employment and Training (now Workforce Development) and Contract Compliance and renamed the Department of Community Development and Planning.

2005 – Realignment of the Department's staff and functions to streamline programs and services as well as to focus on specific needs in Cincinnati's neighborhoods

Today the Department is composed of four functional areas: Planning and Historic Conservation, Housing, Business Development, and Operations. The Operations Division handles grant management, and contract compliance.

Description of the Core Services and Functions of Department Divisions

The **Planning Division** is responsible for the regulation of land uses within the City and oversight of Historic properties and Districts. Additionally, the Planning Division is responsible for:

- Administration of the Zoning Code.
- Administration of Subdivision Rules and Regulations, and other land use regulatory processes.
- Staffing the City Planning Commission.
- Providing professional guidance to property owners, the City and the Historic Conservation Board concerning certificates of appropriateness and other actions affecting the City's historic resources.
- Staffing the Historic Review Board.
- Data Services, including the collection, formatting, monitoring, maintaining, mapping and dissemination of statistical data/information to support information-based decision making at Departmental, City Manager, Mayor, and City Council levels, as well as support data needs of citizens, neighborhoods and developers.
- Facilitating Strategic Community and Urban Renewal Plans as directed by the Administration and City Council.
- Providing staff support and participation in interdepartmental processes and organizations such as Ohio-Kentucky-Indiana Regional Council of Governments (OKI), Cincinnati-Northern Kentucky International Airport (CVG) Expansion Project, Hamilton County Planning Partnership, and facilitation for the Cincinnati Public Schools.
- Managing Coordination of Pre-development Conferences.
- Providing customer service at the Permit Center.

The **Housing Services Division** administers programs to improve housing quality for city residents. Programs include:

- Homeowner Rehabilitation Loan Program – provides low interest rate loans to homeowners.
- Emergency Repair Program – provides grants for winterizing and minor repairs for qualified low-income homeowners.
- Down Payment Assistance Program – provides grants to assist first time homebuyers.
- Neighborhood Market Rate Housing – provides financial assistance for new or rehabilitated housing without income restrictions.

- Cincinnati Homeowner Infill and Rehabilitation Program (CHIRP) – provides deferred forgivable loans for rehab and new construction of 1 to 3 units of single-family housing to sell to third party buyers.
- Rental Rehabilitation Program – provides deferred, forgivable, cash flow or amortized loans for landlords to rehabilitate their property containing three or more units for rental to low and moderate-income residents.
- Lead Abatement Program – improves the City's Housing Stock and protects our citizens by detection and elimination of lead hazards from inhabited housing units.
- Continuum of Care – provides financial assistance for housing and supportive services to special needs populations.
- Neighborhood Support Program – provides grants to community councils for small neighborhood improvements projects.
- Tenant Rights Representation Program – provides legal resources to low-income tenants to ensure that their residences are safe, decent and sanitary.
- Fair Housing Program – ensures enforcement of fair housing laws providing open and fair access to housing for all citizens.
- Receivership Program – fights urban blight through court intervention on vacant and abandoned buildings.
- Tax Abatement Program – provides incentives for residential renovation and new construction.
- Emergency Mortgage Assistance – provides one-time mortgage assistance to eligible moderate and low-income homeowners facing foreclosure due to circumstances beyond their control (job loss, illness, death of primary wage earner, etc.).
- Tenant Counseling & Placement – provides counseling to participants in the Housing Choice Voucher (HCV) Program about housing opportunities in the County area. This is a method of opening up the housing choices and to offset the concentration of poverty.
- Housing Advisory Council (HAC) – the HAC is a housing policy recommending board appointed by the Mayor. Its primary function as directed by City Council is to recommend and develop programs to address the rental needs of low-income families in Hamilton County, including the City of Cincinnati, and to secondarily focus on the identification of methods and programs to increase market rate rental and homeownership opportunities in the city of Cincinnati. In October 2004, City Council approved and filed the recommendations of the HAC. The recommendations fell into three categories: Homeownership (retain & create); Target Rental Units (reduce concentration); and Build Public Awareness.
- Tap and Permit Fee Assistance – provides grants to Cincinnati Habitat for Humanity for tap/permit fees related to construction of single-family homeownership units.

- Neighborhood Capacity Building and Technical Assistance – provides assistance to build and strengthen the capacity of community development corporations (CDC's).
- Blue Print for Success – a pilot partnership program between the City of Cincinnati and the Cincinnati-Hamilton County Community Action Agency (CAA) based on the youth-build model to help at risk youth ages 16-24 years receive high school diploma/GED and construction skills as they revitalize some of Cincinnati's houses.

The **Business Development Division** facilitates the retention of jobs and the creation of new employment opportunities, particularly for economically disadvantaged individuals; works to expand the City's tax base through commercial and industrial development, particularly in the City's Neighborhood Business Districts; and strives to diversify the regional economy by providing assistance to Small Businesses. Specific programs include:

- Neighborhood Business District Improvements – provides public improvements to complement private investment within a neighborhood business district.
- Industrial Redevelopment / SPUR Program – works to return vacant, contaminated or underutilized land to productive use.
- Tax Credits, Exemptions and Abatements – provides incentives to business for creating jobs.
- Acts as a liaison among developers, businesses and government.
- Provides Small Business Loans and Capacity Building Services.

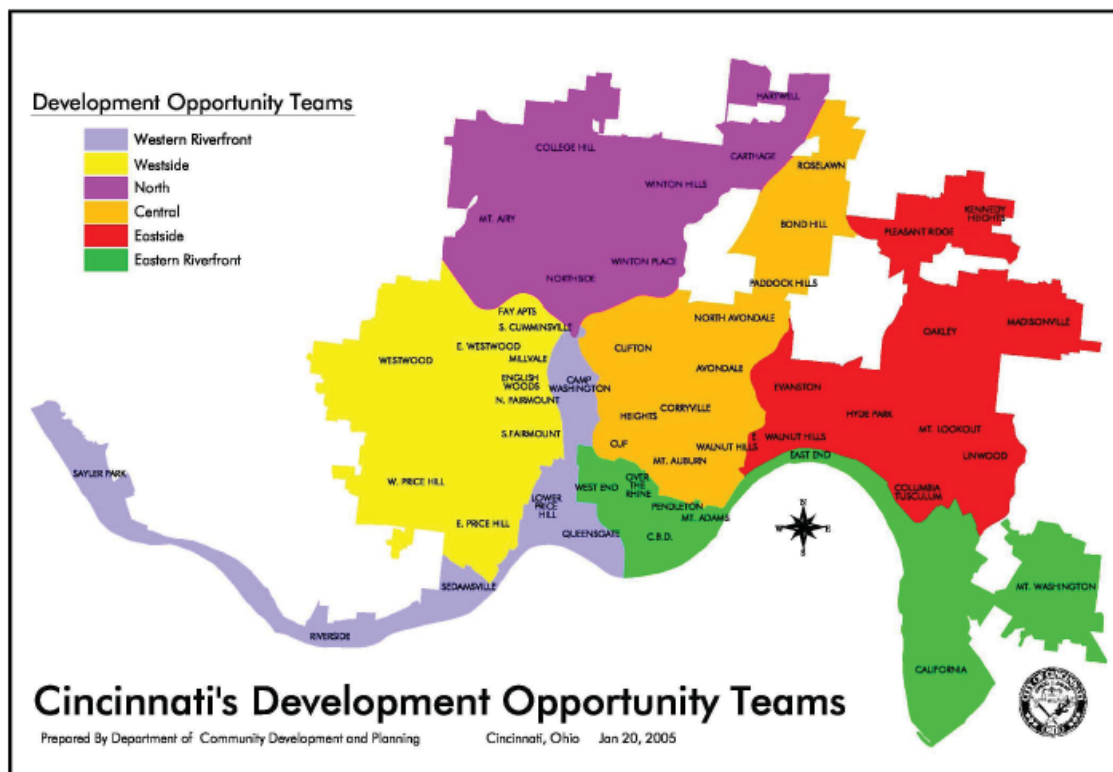
The **Operations/Administration Division** maintains the Department's financial reporting and control system, as well as insures compliance with all contractual requirements for grants received or managed by the Department. Specifically:

- Performs Departmental budgeting, human resources functions and accounting functions.
- Manages Contract Compliance City-wide.
- Implements the City's Human Services Policy.
- Facilitates funding for improvements to social service and public facilities.
- Provides accountability and performance monitoring.
- Implements the City's Small Business Enterprise (SBE) program.

Development Opportunity Teams (DOT Teams)

Beginning January 1, 2005, the Department implemented a new approach to identifying and addressing the particular needs of City neighborhoods. The Department geographically divided the city into six service areas, to which a three-member Development Opportunity Team (DOT) is assigned. The DOTs work with neighborhoods to identify needs and challenges. They will then develop a three-year work program with a one-year implementation strategy. In the process, the DOTs also coordinate with other City programs such as Community Oriented Policing Program (CPOP), Code Enforcement and the Neighborhood Quality of Life Unified Code.

Appendix A shows the organizational structure of the Department and the six Development Opportunity Team service areas of the city.



Spotlight Projects



2005 Summer Youth Ambassador Program

The 2005 Summer Youth Ambassador Program was supported by the City of Cincinnati as a component of the Blueprint for Success Program. The Program employed approximately 142 youth who reside in the Empowerment Zone for a ten-week period. The participants received over six hours of training that included, City policies, labor laws, workplace violence, job safety, sexual harassment, financial literacy and future employment opportunities including the Youth Zone Program and the larger Blueprint for Success Program, which will be discussed in future quarterly reports. Participants worked in a variety of capacities including street workers that patrol the OTR area with adult community relations monitors, assistant secretaries, City Council aides, and administrative assistants. On August 19th the Program held its end of the year celebration in the Lincoln Community Center with site supervisors, parents and program participants in attendance.

Pleasant Ridge NBD Market and Feasibility Study Town Meeting

On September 27, 2005, the Pleasant Ridge Community Council and their consulting team of Kinzelman, Kline, Gossman and the Whittaker Group held a Town Meeting to kick off their Market and Feasibility Study for the Pleasant Ridge Neighborhood Business District (NBD).

Over 100 people attended the meeting. The highlight of the evening was a group survey moderated by members of the Pleasant Ridge Community Council to determine the assets, needs and opportunities of the NBD and the surrounding neighborhood. A series of additional meetings with residents, business owners, local developers, and real estate professionals will result in an implementation plan and strategy for the NBD. The Pleasant Ridge Community Council is funding this effort, with technical assistance provided by the Department of Community Development and Planning and other City Staff.



Spotlight Projects

Build Your Own Business Program

Smart Money Community Services' Building Your Own Business Program provides training and coaching to existing and aspiring entrepreneurs. The Program helps individuals develop business plans, which assist them in starting or expanding their business. During a 12-week Program, students research information for their proposed ventures. At the end of this interactive training students have the knowledge to develop a business plan, produce marketing materials, and work on personal financial issues.

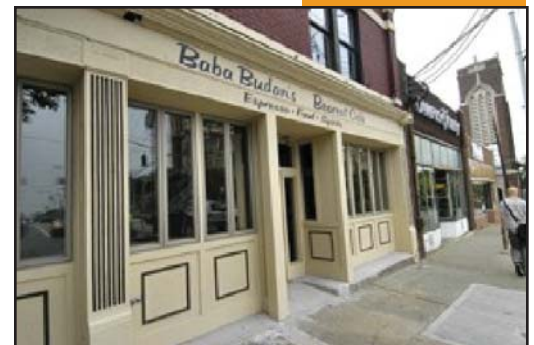


McHenry House

McHenry House is a 43 unit, HUD financed, senior citizen apartment building in East Westwood on McHenry Avenue. National Church Residences, Inc., managed the development. Total development cost was \$5 million. The City of Cincinnati contributed \$1.28 million of the cost for development of the on-site sewer retention facility. The owner of the property, North Fairmount Community Center, hopes to develop new owner occupant homes on an adjacent site that can also use this sewer facility.

Clifton Heights Neighborhood Business District

Baba Budan's espresso bar and restaurant reopened for business in late August 2005 with a fresh new exterior. This business was retained and expanded within the Clifton Heights NBD with a \$27,000 facade grant from the City's Neighborhood Business District Improvement Program. The City's dollars were leveraged 9 to 1 by private investment for total project cost of \$250,000. Clifton Heights Community Urban Redevelopment Corporation manages the façade program in this neighborhood.



Spotlight Projects



Capital Arts Program – Cincinnati Ballet Building Expansion

The Cincinnati Ballet Company building expansion project was completed in the third quarter. The City of Cincinnati provided a grant of \$300,000.00 to support the expansion of the performance studio addition at the Cincinnati Ballet Center. Cincinnati Ballet expanded its facility to include one large new studio serving as a fully functional performance space seating up to 250 people, an improved public reception area and expanded box office, and a separate locker room/lounge for the Otto M. Budig Academy students. Total project costs were \$1.7 million dollars, leveraging the City's investment by nearly 6 to 1.

Dress for Success, Inc.

This worldwide organization was founded in New York City in 1996. It has grown to 79 affiliates across the world including Canada, United Kingdom, and New Zealand, and has suited more than 179,000 women worldwide. The Cincinnati Program began in 1999 and serves low income women who are actively seeking a job. Each client of the program must be referred by another service partner focused on helping low income women enter the workplace. Currently, there are more than 70 partner organizations in Greater Cincinnati and Northern Kentucky including homeless shelters, job training programs, addiction treatment centers, literacy initiatives and correctional facilities.

Over 150 women are served each year thanks to the financial assistance the City's Department of Community Development and Planning provides through the use of General Funds. Many of the clients continue to access the available resources the organization has to offer.



Spotlight Projects

Discovery Club

Victory Neighborhood Services Agency, Inc. offers the After School Enrichment Program to provide neighborhood youth an opportunity to gain further assistance with completing homework and other school projects, as well as furthering their quest for knowledge with literature and other subjects. The program is designed to develop socialization, emotional, physical and cognitive skills to better prepare for higher learning and integration into society. Currently, approximately 50 youth attend daily.

As a result of a partnership with Walnut Hills Branch Library, the Discovery Club is now located at the library and is available to all neighborhood youth wishing to join. A quote from the Library's Branch Manager, David Siders: "We are thrilled to partner with Victory Neighborhood Services Agency, Inc.'s Discovery Club. We are happy to provide a home for such a wonderful outreach program that meets the educational needs of so many children in our community. We know the program is successful, since children report to us that homework has become easier. Children are encouraged to check out more books since they come to the library everyday."



Mt Washington Comprehensive Plan Kick-off Meeting

On August 31, 2005, Department of Community Development and Planning staff organized and facilitated the first in a series of meetings in which Mt. Washington residents, property owners, business owners, institutions, and other stakeholders will shape the future development of Mt. Washington. Approximately 150 people attended the kick-off meeting, and stakeholders have been meeting regularly since then to set goals and develop strategies for the Plan. The Comprehensive Plan, scheduled for completion in 2006, will be a guide to future development and investment in Mt. Washington.

Planning Division Accomplishments in the Third Quarter 2005

In the Third Quarter Planning staff continued to perform the following regulatory functions for which the Division is responsible:

- Staff to City Planning Commission
- Subdivision, Hillside, Planned Development, Interim Development Control (IDC) district and Hearing Examiner reviews and approvals
- Completion of zoning text and map amendments
- Staff to the Historic Conservation Board
- Section 106 federally funded program reviews
- Management of federal tax credits for historic preservation
- Conducting heritage and historical research and providing technical assistance
- Coordination of the City's Meet-and-Confer meetings
- Staff the Permit Center and coordinate the pre-development conferences. The Planning Division also provided specialized demographic, mapping, and analysis services for a number of various individuals and groups, including the Mayor and City Manager; other City Departments, particularly those needing data assistance in seeking grants or other outside funding; local businesses and non-profits, community councils, and residents. The most significant mapping project this quarter was the creation of (9) nine new TIF districts boundaries.

The Planning Division is also responsible for developing any special plans required or commissioned by the City Council. These plans may include Community Plans, Urban Renewal Plans, Neighborhood Revitalization Strategy Area (NRSA) Plans, Tax Increment Financing (TIF) Plans, and Brownfield Redevelopment District Plans.

The Division continues to participate in OKI, the CVG International Airport Expansion Plan, and Hamilton County Planning Partnership. Staff also is liaison to implementation of the Cincinnati Public Schools (CPS) Facilities Master Plan.

Other projects that have recently become new responsibilities of the Division include: preparation of the City's Consolidated Plan, assistance with the City Consolidated Annual Performance and Evaluation Report (CAPER), and coordination of the City's Meet and Confer process.

Much of the work program in the Planning Division is demand driven. Therefore, it is not always possible to determine a numerical goal for the Division's annual workload. However, due to the adoption of new zoning code, the creation of the DOT teams, and newly added projects, the workload is consistently increasing.

Program or Activity	3rd Quarter Results	Year to Date
Planning Commission		
Planning Commission Meetings	6	20
Staff Review & Reports	40	124
Zoning		
Zone Change Requests	8	28
Staff Conferences for Zone Change	8	36
Zoning information/consultation	300	900
Site Visits	150	186
Hearing Examiner Reports	4	28
New Zoning Code Completion		
• Studies Completed	0	11
• Studies Ongoing	3	6
• Text Amendments	0	60
Subdivision Reviews/consultations	16	96
New IDC's processed	0	0
Zoning Map Changes	8	23
Building Permit Reviews	100	200
Historic Conservation		
Certificates of Appropriateness	138	489
HCB Zoning Variance	3	12
Staff Reviews and Reports	8	38
Historic Designation	0	1
Environmental/Historic Reviews	0	219
Meetings and Conferences		
Meet-and-Confer Conferences	4	9
Community Meetings	20	104
City Council Legislative		
Council Referrals/Transmittals	20	54

Program or Activity	3rd Quarter Results	Year to Date
Informational Requests/Analysis		
Information/Data analysis and reports	618	1718
Coordinated reports	18	54
Maps	30	85
Environmental Reviews	3	159
Consolidated Plan		
Consolidated Plan Updates	ongoing	
CAPER Report Assistance	completed	
Development Opportunity Teams		
Organizational Teams Formed	6	complete
100 Day Plan	6	complete
1 Year Plan	6	complete
3 Year Plan	underway	
Special Projects		
NRSA's	2 ongoing	2 ongoing
Community Priority Request Process	ongoing	ongoing
Northside Plan	ongoing	ongoing
Innovative Service Solutions (ISS)	ongoing	ongoing
Website Updates	ongoing	ongoing
SPUR Projects	4	4
Cincinnati Land Reutilization Program	ongoing	
Professional Development Training	3	12
Permit Center		
Predevelopment Conferences	9	41
Telephone Consultations	100	254
Walk-ins	25	78
Staff Support to Committees/Agencies		
CVG Airport Expansion and Noise Study	ongoing	ongoing
OKI	ongoing	ongoing
Hamilton County Planning Partnership	ongoing	ongoing
CPS Facility Master Plan Facilitation	ongoing	ongoing

Housing Division Accomplishments in the Third Quarter 2005

Homeownership Programs

Housing Maintenance Services: 406 emergency repairs were completed for eligible senior and handicapped owner-occupied residences during the third quarter.

ADDI Program: During the third quarter, 46 applicants were approved for participation and 15 closings were held resulting in grant awards.

New Housing Development Program: Staff is working with several developers who are requesting assistance from the City to provide new housing. Production results are not counted unless the city actually provides financial support to the project.

Strategic Housing Initiatives Program: Council approved a funding agreement for assistance to a new developer for the Inwood Condominium project that will provide 68 new market rate condominium units in Mt. Auburn. Staff worked a great number of hours negotiating and structuring this agreement. Staff continues to work with the developer on details for moving the project forward.

Rental Program

Rental Rehab Program: Staff continues to discuss potential projects with developers. Several projects are being reviewed; however, one contract for 42 units was signed in the third quarter. Staff also monitors 125 completed projects to enforce compliance with contract and federal regulations.

Program to Address Housing Discrimination

Fair Housing Services: The City contracts with Housing Opportunities Made Equal to investigate and monitor housing discrimination complaints. The Department is responsible for this contract. 534 clients were assisted during the third quarter.

Tenant Assistance Programs

Tenant Rights Representation: The Legal Aid Society provides legal representation for low-income and moderate-income renters in the city of Cincinnati. The Department is responsible for this contract. Assistance was provided to 1004 clients during the third quarter.

Special Housing

Shelter Plus Care: This program provides permanent housing for homeless with disabilities through Lighthouse Youth services, Inc., Caracole, Excel Development, Talbert House and Greater Cincinnati Behavioral Health Services. There are 549 units of housing under contract to provide this housing assistance.

Program	Fund Appropriation	Implementing Agency	2005 Target	3rd Quarter Results	Year to Date
Homeownership Programs					
Emergency Mortgage Assistance	\$79,170.00	Better Housing League	60	4	9
Homeowner Rehab Loans & Lead Abatement Grants	\$2,500,000.00	Homeownership Center	49	10	26
Housing Maintenance Services	\$1,900,000.00	PWC and Normar	2,000	406	1087
ADDI Program	\$153,797.00	DCDP	50	15	24
Tap Permit Fee Assistance Program	\$150,190.00	Habitat for Humanity	20	0	8
Cincinnati Homeowner Infill and Rehab Program	\$100,000.00	DCDP	10	1	5
New Housing Development Program	\$1,478,448.00	DCDP	50	0	3
Strategic Housing Initiatives Program	\$5,341,063.00	DCDP	175	18	18
Blueprint for Success	\$1,000,000.00	Community Action Agency	15 persons 2 units	0	0
Carthage Rehabarama	\$175,000.00	Cincinnati Partners		5	5
Rental Program					
Rental Rehab Program	\$1,144,349.00	DCDP	250	42	113
Program to Address Housing Discrimination					
Fair Housing Services	\$162,300.00	Housing Opportunity Made Equal	1,785	534	1117
Tenant Assistance Programs					
Section 8 Tenant Counseling and Placement	\$26,930.00	Housing Opportunity Made Equal	40	18	143
Tenant Rights Representation	\$150,420.00	Legal Aid Society	2,825	1004	1406
Special Housing					
Shelter Plus Care*	\$60,000 + \$3,548,617 for rent subsidy	Partnership Center	549 units contracted	*	476 households, 598 individuals
* This is a subsidy program to provide permanent housing. The average length of stay in one of the units is 2 years, 7 months. These numbers represent the clients currently served. The number of clients served will vary as units turn over, but the units under contract will remain constant.					

Business Development Accomplishments in the Third Quarter 2005

The Business Development Division's three functional areas are Small Business Development, Industrial Redevelopment and Neighborhood Business Development. The Division also works closely with the City Manager's Office of Economic Development. Programs include:

Small Business Services: Facilitates the creation, growth and sustainability of small businesses through direct access to counseling/training service providers and financial assistance for fixed assets, inventory and working capital. In the third quarter, 32 businesses were assisted.

Tax Credit and Abatement Programs: Support large development projects by decreasing the tax on new or improved property resulting from the project.

Neighborhood Business District Programs: Assist communities in improving the economic vitality of the neighborhood business districts (NBDs) by implementing projects that will promote, stabilize, maintain, revitalize and improve the overall economy of the NBD.

Program	Third Quarter Results	Year to Date
Small Business Services		
Number of Individuals Assisted:	108	507
Number of Businesses Assisted:	32	88
Number of Loan Applications Processed:	11	32
Number of Loans Approved:	1	3
Number of Loans Funded:	1	1
Dollar Amount of Loans Funded:	\$369,000.00	\$360,000.00
Tax Credit and Abatement Programs		
Number of CRA Tax Applications In Process:	5	15
Number of CRA Tax Agreements Approved:	0/3 denied	4
Dollar Amount of Property Investment:	0	\$37,147,000
Neighborhood Business District Programs		
Number of Neighborhoods Served:	34	34
Number of New Active Projects:	162	162
Dollar Amount of Active Projects:	\$15,400,310	\$15,400,310
Number of Projects Completed:	2	5
Dollar Amount of Projects Completed:	\$32,500.00	\$737,750.00

CRA Entitlements for 1/2/3 Unit Residential: This program supports investment in residential property improvements by decreasing the amount of property tax resulting from home improvements. There were 5 new applications filed in the third quarter.

Industrial Redevelopment – Strategic Program for Urban Redevelopment (SPUR): An inter-departmental team that uses City, State or Federal resources to proactively return vacant, contaminated, or underutilized land to productive uses that benefit the City by creating jobs, increasing the tax base, and enhancing public health.

Industrial Redevelopment – Industrial Cluster Public Improvements: This Program seeks to retain and expand industrial businesses within the City by providing public infrastructure or other improvements in the industrial-zoned areas.

Downtown Vending Program: This Program provides for the safe and orderly operation of both food and merchandise vendors in the Central Business District.

Capital Arts Program: This program provides capital improvements to arts facilities throughout Cincinnati. City Council's Arts and Culture Committee approve these grants.

Program	3rd Quarter Results	Year to Date
<i>CRA Entitlements for 1/2/3 Unit Residential</i>		
Number of Entitlement Applications Processed:	160	420
Number of Entitlement Applications Approved:	160	418
<i>Industrial Redevelopment - Strategic Program for Urban Redevelopment (SPUR)</i>		
Number of Acres In Plan:	0	147
Number of New Active Projects:	7	7
Dollar Amount of Active Projects:	0	\$2,716,850
Number of Projects Completed:	0	0
Dollar Amount of Projects Completed:	\$0	\$0
<i>Industrial Redevelopment – Industrial Cluster Public Improvements</i>		
Number of Businesses Assisted:	0	12
Number of New Active Projects:	0	6
Dollar Amount of New Active Projects:	0	\$1,656,027
Number of Projects Completed:	0	0
Dollar Amount of Projects Completed:	\$0	\$0
<i>Downtown Vending Program</i>		
Number of Available Vendor Locations:	0	180
Number of Vendor Applications:	0	101
Number of Vendor Licenses Processed:	17	101
<i>Capital Arts Program</i>		
Number of Active Projects:	10	8
Dollar Amount of Active Projects:	\$1,385,000	\$1,070,000
Number of Projects Completed:	2	6
Dollar Amount of Projects Completed:	\$315,000	\$1,365,000

Operations/Administration Accomplishments in the Third Quarter 2005

The Operations/ Administration Division is responsible for the following activities: General administrative duties of the Department, including budget activities, purchasing, payroll, voucher processing, human resource activity, clerical and support services; oversight monitoring of Departmental programs and projects; and the preparation of Departmental reports. The Human Services Section and the Office of Contract Compliance are located in the Operations/Administration Division.

Office of Contract Compliance

The Office of Contract Compliance has citywide responsibility for the City's Equal Employment Opportunity policy compliance monitoring, the Small Business Enterprise (SBE) program, Prevailing Wage compliance, Living Wage policy compliance and Prompt Pay policy compliance.

In the third quarter, the Office of Contract Compliance had the monitoring responsibility for 316 construction projects. During the third quarter 2005, 174 additional projects were pending or implemented.

In the third quarter, the Office of Contract Compliance recovered \$1,986.31 as a result of its monitoring efforts relative to Prevailing Wage compliance.

The Office of Contract Compliance also reviewed and monitored compliance with requirements. There was one living wage violation this quarter.

The Office of Contract Compliance reviewed and approved 248 contracts for Equal Employment Opportunity and (EEO) and SBE language.

Small Business Enterprise Program

In 2003 City Council established a race and gender-neutral Small Business Enterprise (SBE) Program. The two major components are the Non-Discrimination Program that is applicable to supplies, services and professional services contracts, regardless of the dollar amount, and the Subcontracting Outreach Program that imposes a mandatory subcontracting goal on construction projects in excess of \$100,000.00.

In the third quarter, 24 additional Small Business Enterprises were certified to participate in the City's SBE Program. There were 15 certification renewals and two denials.

There was one Appeal Hearing held with the Contract Compliance Advisory Board.

<i>Small Business Enterprise</i>	3rd Quarter	Year to Date
Number of New Certifications:	24	106
Number of Renewal Certifications:	15	72
Number of Applications Reviewed:	56	197
Percentage of Dollars to SBEs:		
Construction	32.5%	25.7%
Professional Services	10.8%	16.3%
Supplies/Services	20.4%	15.8%

Human Services Section

The primary responsibility of the Human Services Section is the administration of the City's Human Services General Fund Operating Grant program and a CDBG Capital Improvement program. This responsibility includes providing staff services to the City's Human Services Advisory Committee.

Human Services General Fund Operating Grant Program: Provides grants to qualified non-profit agencies which provide human services that primarily benefit low or moderate income City residents and meet the City's Human Services Policy priorities. Such services include, but are not limited to, emergency food and shelter assistance, after-school services, and tutoring. The results for the third quarter for our human services agencies placed under contract are detailed in the following chart.

CDBG Capital Improvement Program: Provides grants to qualified non-profit agencies and community organizations to renovate and improve facilities where human services programs, projects, and social services are provided for City of Cincinnati residents. Project sites must be located in the City. Examples of eligible projects are: correction of building code violations, installation of replacement windows, and roof repairs, to name a few. During the third quarter of 2005, the Human Services Section had 27 construction projects at various stages (design phase, bidding phase, active phase, etc.).

Human Services continues to provide assistance to low and moderate income City residents and to meet the Human Services Policy priorities.

City Hall Tour Program: The Human Services Section coordinates the City Hall Tour program. Volunteers primarily conduct tours. In the third quarter of 2005, four tours were provided.

Pursuant to the City Council approved budget, the following Human Services agencies were placed under contract. The third quarter program results are as follows.

Program Activity	Fund Appropriation	Implementing Agency	2005 Target	3rd Quarter Result	Year to Date
HIV/AIDS Support Services	\$76,000	AIDS Volunteers of Cincinnati, Inc.	500 persons	1,940 persons	5,500 persons
Emergency Shelter	\$81,000	Bethany House Services, Inc.	150 families	33 families or 102 persons	105 families or 297 persons
Project Connect Enrichment Program	\$30,000	Board of Education - Cincinnati Public Schools, Project Connect	65 homeless children (summer program)	66 homeless children (Summer Program)	187 children
Summer Day Camp Program	\$10,000	Boys & Girls Clubs of Greater Cincinnati, Inc.	425 youth	2,604 youth	4,297 youth
Caracole House	\$25,000	Caracole, Inc.	20 adults housed	13, adults housed	39, adults
Substance Abuse Treatment - Detox	\$200,000	Center for Chemical Addiction Treatment	900 persons	224 persons	808, persons

Program Activity	Fund Appropriation	Implementing Agency	2005 Target	3rd Quarter Result	Year to Date
Independent Living Skills Training	\$35,000	Center for Independent Living Options, Inc.	38 persons	15 persons	87 persons
Violence Prevention, Conflict Management/Peer Mediation	\$35,000	Center For Peace Education	1,400 students	185 students	2,877 students
Crisis Assistance Ministry	\$25,000	Churches Active In Northside	2400 families	1,606 families	3,699 families
Mt. Auburn Senior Center	\$47,000	Cincinnati Area Senior Services, Inc.	95 seniors	77 seniors	223 seniors
Over-The-Rhine Senior Center	\$55,500	Cincinnati Area Senior Services, Inc.	95 seniors	71 seniors	199 seniors
Representative Payee	\$47,500	Cincinnati Area Senior Services, Inc.	90 persons	82 persons	242 persons
Program Operations	\$365,000	Cincinnati Human Relations Commission	410 persons	1,596 persons	2,489 persons
Anna Louise Inn	\$26,370	Cincinnati Union Bethel	160 persons	25 persons	178 persons
Technology Learning Program	\$14,648	Cincinnati Union Bethel	75 persons	38 persons	67 persons
Terrace Guild/Emergency Assistance	\$19,336	Cincinnati Union Bethel	700 persons	327 persons	620 persons
Youth Development	\$14,646	Cincinnati Union Bethel	60 youth	74 youth	188 youth
Child Care Resource & Referral	\$98,853	Comprehensive Community Child Care Organization, Inc.	1,200 children	752 children	2,099 children
Expanding & Retaining Supply of Child Care	\$21,147	Comprehensive Community Child Care Organization, Inc	35 new, 320 maintained	322	984
Adolescent Prevention and Treatment Services (STAY Centers)	\$50,000	The Crossroads Center	270 persons	373 persons	1389 persons
Chaney Allen Children's Evening & Weekend Program (Child Development)	\$21,970	The Crossroads Center	40 women, 70 children	11 women, 35 children	135 persons
Outpatient Adult Substance Abuse & Mental Health Treatment Services (SAMI)	\$80,000	The Crossroads Center	200 persons	129 persons	401 persons
VISIONS	\$25,000	Dominican Community Services	100 persons	77 persons	308 persons
The Professional Women's Group	\$25,000	Dress for Success Cincinnati	150 women	30 women	124 women

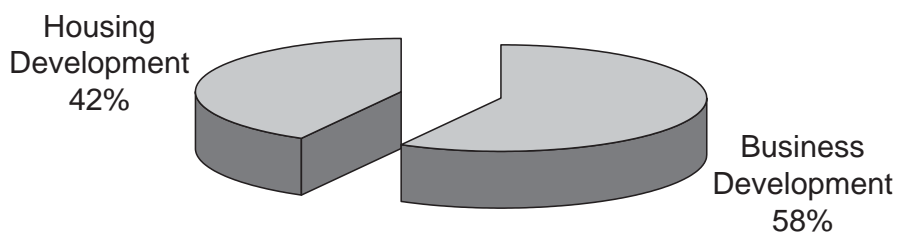
Program Activity	Fund Appropriation	Implementing Agency	2005 Target	2nd Quarter Result	Year to Date
Residential Substance Abuse Treatment for Women	\$25,000	The First Step Home, Inc.	120 women w/children	42 women with children	85 women with children
Client Services	\$60,000	Free Store/Food Bank, Inc.	35,000 persons	6,928 persons	18,979 persons
G.L.A.D. House Programs- Youth services for at-risk children of substance abusing parents.	\$25,000	G.L.A.D. House, Inc.	51 children	73 children	212 children
Home Care Services for Elderly	\$25,000	Healing Connections Associates, Inc.	133 persons	15 persons	128 persons
INCincinnati	\$40,000	The Inclusion Network	350 persons	162 persons	499 persons
Emergency shelter	\$25,000	Interfaith Hospitality Network of Greater Cincinnati, Inc.	80 families	28 families	91 families, 296 individuals
Garden Street Transitional Home for Homeless Men	\$35,000	Justice Watch, Inc.	27 men	7 men	21 men
Lighthouse Emergency Homeless Youth Crisis Intervention & Transitional Living Services	\$80,000	Lighthouse Youth Services, Inc.	815 youth	376 youth, 17 teens	1,094 youth, 94 teens
Emergency Assistance	\$15,000	Mercy Connections	400 persons	176 persons	452 persons
Young Men's Program	\$32,000	Mercy Franciscan Social Ministries, Inc./Mercy Franciscan at St. John	90 persons	106 persons	321 persons
Senior Citizens Program in North & South Fairmount	\$25,000	North Fairmount Community Center	66 persons	32 persons	96 persons
The Northside Community School	\$25,000	The Northside Community School	135 youth	55 youth	182 youth
Soup Kitchen and Daytime Shelter	\$25,000	Our Daily Bread	1,604 persons	1,747 persons	4,696 persons
Over-The-Rhine Kitchen	\$25,000	Over-The-Rhine Kitchen	3,186 persons	617 persons	2,013 persons
Positive Beginnings Teen Services	\$50,000	Positive Beginnings Teen Services, Inc.	50 teens	52 teens	75 teens
Public Allies Cincinnati	\$35,000	Public Allies, Inc.	25 persons	24persons	49 persons

Program Activity	Fund Appropriation	Implementing Agency	2005 Target	3rd Quarter Result	Year to Date
Crisis intervention, advocacy, support and educational/prevention services	\$100,000	Rape Crisis & Abuse Center of Hamilton County	4,000 persons	1,195 persons	4,435 persons
Sedamsville Family Resource Center	\$65,000	Santa Maria Community Services, Inc.	160 families	59 families	204 families
Social Service Outings for Adults	\$25,000	Starfire Council of Greater Cincinnati, Inc.	233 adults	232 adults	677 adults
281-CARE Crisis Center	\$15,000	Talbert House	18,000 calls	3,524 calls	10,450 calls
Victim Services Center	\$60,000	Talbert House	6500 persons	1,233 persons	4,015 persons
Teen Response	\$19,160	Teen Response	12,000 persons	3,293 persons	11,540 persons
Supported Housing Program	\$50,000	Tender Mercies, Inc.	275 persons	144 persons	428 persons
Geiger Transitional House	\$27,000	Tom Geiger Guest House, Inc.	12 women, 24 children	14 women, 36 children	39 women, 88 children
Family Strengthening Program	\$125,000	Urban Appalachian Council	300 families	310 families	747 families
Discovery Club	\$30,000	Victory Neighborhood Services Agency	55 youth	84 youth	232 youth
Youth Empowerment and Support (YES)	\$35,000	Youth Opportunities United	22 youth	17 youth - YES program/70 After School Program	17 youth - YES program/1,833 After School Program
Amend Program	\$8,000	YWCA of Greater Cincinnati, Inc.	500 men	101 men	295 men
Battered Women's Shelter	\$147,000	YWCA of Greater Cincinnati, Inc.	950 women	310 women and children	897 women and children
Transitional Housing Program	\$25,000	YWCA of Greater Cincinnati, Inc.	125 children	100 women and children	292 women and children
EPA Brownfields Demonstration Training Grant	\$125,000	Greater Cincinnati Occupational Health Foundation, Inc.	75 persons	12 persons	12 persons
Youth Development	\$672,484	The Citizens' Committee on Youth	796 youth	200 youth	1,273 youth
Youth Employment	\$1,011,916	The Citizens' Committee on Youth	420 youth	0 youth	950 youth Summer employment
The Second Chance Community Legal Clinic Program	\$35,000	Prison Reform Advocacy Center	400 persons	132 persons	238 persons
Credit Union Services and Economic Education	\$83,000	Smart Money Community Services	670 persons	370 persons	848 persons

Annual Capital Fund Allocations for Fiscal Year 2005

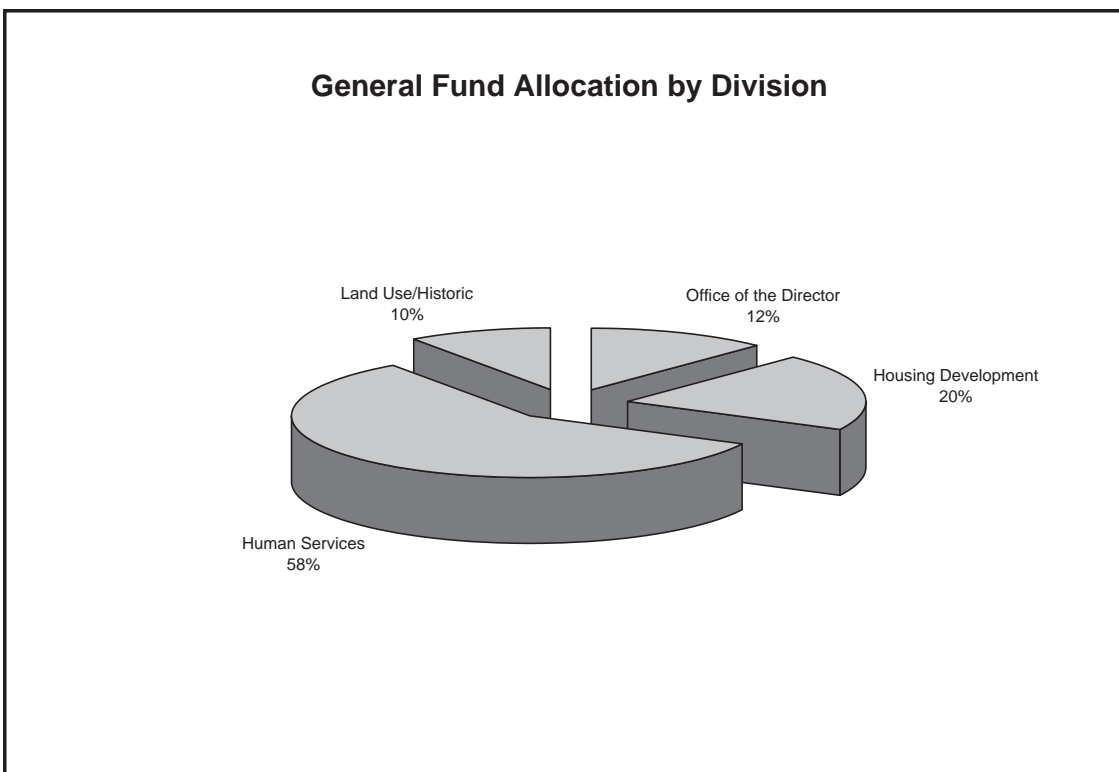
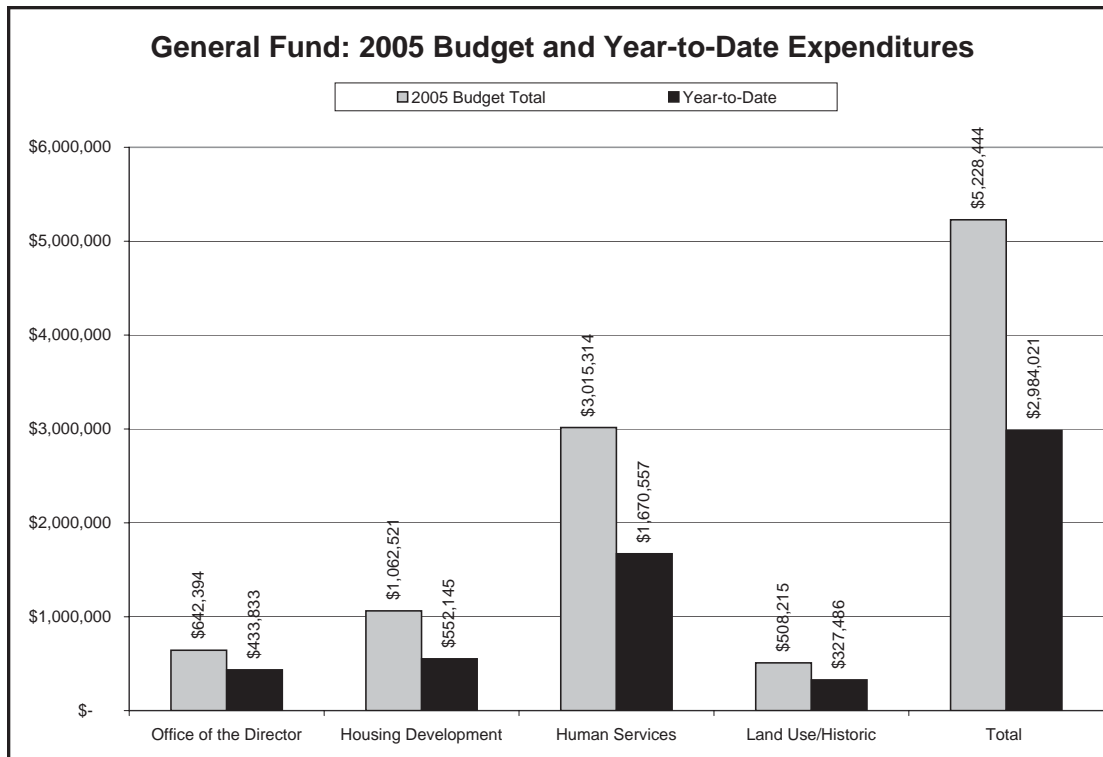
2005 CAPITAL IMPROVEMENT BUDGET	
Department Division	Authorization
Industrial Cluster Public Improvements	\$ 500,000.00
Strategic Program for Urban Redevelopment	\$ 216,600.00
NBD Public Improvements	\$ 1,000,000.00
Community Revitalization Focus Districts	\$ 500,000.00
Enterprise Zone Administration and Public Improvements	\$ 200,000.00
NBD Support Program	\$ 340,000.00
Evanston Redevelopment	\$ 2,000,000.00
Business Development	\$ 4,756,600.00
Neighborhood Market Rate Housing	\$ 2,800,000.00
Cedar Grove Housing Project	\$ 630,000.00
Housing Development	\$ 3,430,000.00
Total	\$ 8,186,600.00

Capital Budget Allocation by Division



General Fund Expenditures in the Third Quarter 2005

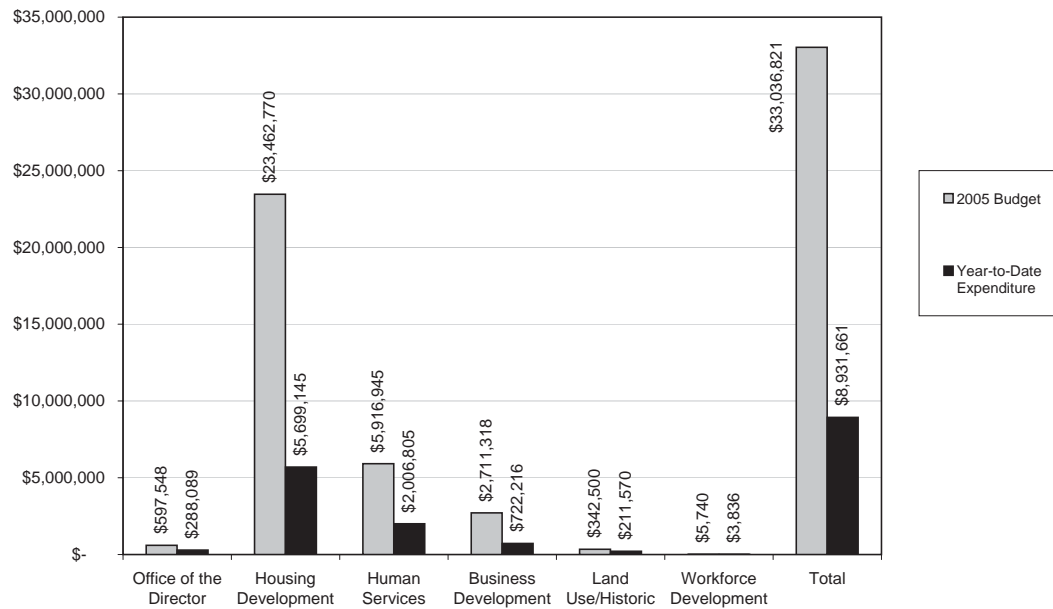
2005 GENERAL FUND BUDGET							
Department Division	Original Authorization	Adjusted Authorization	3rd Quarter Expenditures	Year-to-Date Expenditures	Unexpended Balance	Encumbered Amount	Balance
Office of the Director							
2005 050 161 7100	\$ 549,570	\$ 556,024	\$ 151,129	\$ 426,408	\$ 129,616	\$ -	\$ 129,616
2005 050 161 7200	\$ 26,800	\$ 51,800	\$ 3,576	\$ 7,124	\$ 44,676	\$ -	\$ 44,676
2005 050 161 7400	\$ 34,570	\$ 34,570	\$ 300	\$ 300	\$ 34,270	\$ -	\$ 34,270
Division Total:	\$ 610,940	\$ 642,394	\$ 155,005	\$ 433,833	\$ 208,561	\$ -	\$ 208,561
Housing Development							
2005 050 162 7100	\$ 189,390	\$ 198,381	\$ 23,143	\$ 43,377	\$ 155,004	\$ -	\$ 155,004
2005 050 162 7200	\$ 607,890	\$ 607,890	\$ 134,297	\$ 252,559	\$ 355,331	\$ 347,426	\$ 7,905
2005 050 162 7400	\$ 256,250	\$ 256,250	\$ -	\$ 256,209	\$ 41	\$ -	\$ 41
Division Total:	\$ 1,053,530	\$ 1,062,521	\$ 157,439	\$ 552,145	\$ 510,376	\$ 347,426	\$ 162,950
Human Services							
2005 050 163 7100	\$ 27,250	\$ 27,814	\$ 15,938	\$ 53,050	\$ (25,236)	\$ -	\$ (25,236)
2005 050 163 7200	\$ 2,968,340	\$ 2,987,500	\$ 994,615	\$ 1,617,507	\$ 1,369,993	\$ 1,338,461	\$ 31,532
Division Total:	\$ 2,995,590	\$ 3,015,314	\$ 1,010,553	\$ 1,670,557	\$ 1,344,757	\$ 1,338,461	\$ 6,296
Land Use/Historic							
2005 050 165 7100	\$ 454,070	\$ 458,675	\$ 109,729	\$ 303,458	\$ 155,217	\$ -	\$ 155,217
2005 050 165 7200	\$ 35,030	\$ 35,030	\$ 625	\$ 11,845	\$ 23,185	\$ -	\$ 23,185
2005 050 165 7300	\$ 6,700	\$ 6,700	\$ 2,753	\$ 5,983	\$ 717	\$ -	\$ 717
2005 050 165 7400	\$ 6,750	\$ 6,750	\$ 1,412	\$ 6,200	\$ 550	\$ 119	\$ 431
2005 050 165 7600	\$ 1,060	\$ 1,060	\$ -	\$ -	\$ 1,060	\$ -	\$ 1,060
Division Total:	\$ 503,610	\$ 508,215	\$ 114,518	\$ 327,486	\$ 180,729	\$ 119	\$ 180,610
Department Total:	\$ 5,163,670	\$ 5,228,444	\$ 1,437,516	\$ 2,984,021	\$ 2,244,423	\$ 1,686,006	\$ 558,417



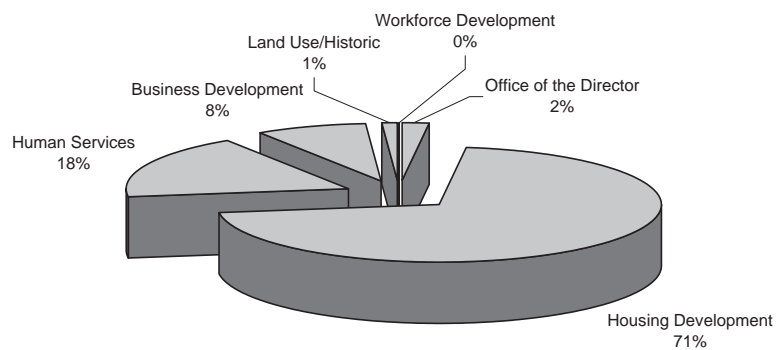
CDBG Fund Expenditures in the Third Quarter 2005

2005 COMMUNITY DEVELOPMENT BLOCK GRANT							
Department Division	Original Authorization	Adjusted Authorization	3rd Quarter Expenditures	Year-to-Date Expenditures	Unexpended Balance	Encumbered Amount	Balance
Office of the Director							
2005 304 161 7100	\$ 139,540	\$ 139,968	\$ (11,871)	\$ 94,523	\$ 45,445	\$ -	\$ 45,445
2005 304 161 7200	\$ 323,070	\$ 323,070	\$ 53,524	\$ 157,942	\$ 165,128	\$ 116,828	\$ 48,300
2005 304 161 7300	\$ 32,320	\$ 32,320	\$ 3,410	\$ 17,386	\$ 14,934	\$ 750	\$ 14,184
2005 304 161 7400	\$ 102,190	\$ 102,190	\$ 9,332	\$ 18,238	\$ 83,952	\$ 7,677	\$ 76,276
2005 304 161 7600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Division Total:	\$ 597,120	\$ 597,548	\$ 54,396	\$ 288,089	\$ 309,459	\$ 125,254	\$ 184,205
Housing Development							
2005 304 162 7100	\$ 386,910	\$ 398,342	\$ 133,934	\$ 326,898	\$ 71,444	\$ -	\$ 71,444
2005 304 162 7200	\$ 10,000	\$ 10,000	\$ 436	\$ 9,988	\$ 12	\$ -	\$ 12
2005 304 162 7600	\$ -	\$ 23,054,428	\$ 2,469,428	\$ 5,362,259	\$ 17,692,169	\$ 5,902,025	\$ 11,790,144
Division Total:	\$ 396,910	\$ 23,462,770	\$ 2,603,798	\$ 5,699,145	\$ 17,763,625	\$ 5,902,025	\$ 11,861,600
Human Services							
2005 304 163 7100	\$ 197,310	\$ 199,085	\$ 24,999	\$ 128,939	\$ 70,146	\$ -	\$ 70,146
2005 304 163 7600	\$ -	\$ 5,717,860	\$ 1,181,593	\$ 1,877,866	\$ 3,839,994	\$ 2,126,263	\$ 1,713,731
Division Total:	\$ 197,310	\$ 5,916,945	\$ 1,206,592	\$ 2,006,805	\$ 3,910,140	\$ 2,126,263	\$ 1,783,877
Business Development							
2005 304 164 7600	\$ 3,097,486	\$ 2,711,318	\$ 386,478	\$ 722,216	\$ 1,989,102	\$ 1,466,840	\$ 522,262
Division Total:	\$ 3,097,486	\$ 2,711,318	\$ 386,478	\$ 722,216	\$ 1,989,102	\$ 1,466,840	\$ 522,262
Land Use/Historic							
2005 304 165 7100	\$ 339,130	\$ 342,500	\$ 62,130	\$ 211,570	\$ 130,930	\$ -	\$ 130,930
Division Total:	\$ 339,130	\$ 342,500	\$ 62,130	\$ 211,570	\$ 130,930	\$ -	\$ 130,930
Workforce Development							
2005 304 166 7600	\$ -	\$ 5,740	\$ -	\$ 3,836	\$ 1,903	\$ -	\$ 1,903
Division Total:	\$ -	\$ 5,740	\$ -	\$ 3,836	\$ 1,903	\$ -	\$ 1,903
Department Total:	\$ 4,627,956	\$ 33,036,821	\$ 4,313,394	\$ 8,931,661	\$ 24,105,160	\$ 9,620,382	\$ 14,484,777

Community Development Block Grant: 2005 Budget and Year-to-Date Expenditures



Community Development Block Grant Allocation by Division



Appendix A: Organizational Structure

